

Quickbooks Certified User Certification

NYC Career Centers offers the leading QuickBooks certification program in New York City, including beginner and advanced QuickBooks classes, the QuickBooks Certified User Exam and proctoring for the exam.

Group classes in NYC and onsite training is available for this course.
For more information, email nyc@careercenters.com or visit:
<https://www.careercenters.com/courses/quickbooks-certified-user-certification>



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Course Outline

This package includes these courses

- QuickBooks Level I (6 Hours)
- QuickBooks Level II for PC (6 Hours)

This package also includes two hours of private training, the QuickBooks Certified User Exam (with a free retake), and proctoring for the exam. Schedule the private training and exam after you complete the group classes.

QuickBooks Level I

This one-day class is for the QuickBooks Desktop software. When you are finished with this class you will feel comfortable with the fundamentals of QuickBooks, and be able to set up a company, write checks, and enter invoices and payments. You will also be familiar with general accounting terms and procedures.

QuickBooks Level II for PC

The Level 2 class for the PC version of QuickBooks concentrates on the more advanced aspects of the program that are commonly used by NYC businesses. When you are finished with this class you will feel comfortable with the Advanced Features of QuickBooks: creating detailed financial reports, credit card entries and reconciliations, general journal entries, payroll, and purchasing inventory. This class is perfect for accountants who use QuickBooks or have clients who use it, small business owners -- sole proprietorships and S-Corps, and administrative or executive assistants.