

# Introduction to SPSS for Data Analysis (Private Training)

This course introduces how to present, analyze and interpret data using the statistical analysis software package SPSS. In virtually every field of work, being confident and competent in analyzing data and drawing conclusions is extremely helpful. This course will help you develop those skills using SPSS, which is a statistical package widely used in business, industry, government, commerce and the education and health sectors.

**Group classes in NYC and on-site training is available for this course.**

For more information, email [nyc@careercenters.com](mailto:nyc@careercenters.com) or visit: [careercenters.com/courses/introduction-to-spss-for-data-analysis](https://careercenters.com/courses/introduction-to-spss-for-data-analysis)



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## Course Outline

### Entering and Editing Data

- Importing from Excel
- Characteristics of Variables
- Adding Value Labels
- Grouping Data
- Transforming Variables
- Selecting a Subset

### Producing summary statistics

- Frequencies
- Percentages
- Averages
- Measures of spread

### Charts

- Bar Charts
- Histograms
- Pie Charts
- Boxplots
- Cluster Bar Charts
- Scatter Diagrams

## **Tables**

- Presentation
- Two Way Tables

## **Analysis**

- Interpreting Output
- Drawing Conclusions
- Exporting to Word and PDF