

Adobe InDesign Bootcamp

By the end of this InDesign bootcamp, you'll feel confident using tables and columns effectively, creating books and magazines, creating advanced text styles (such as drop caps), using XML with InDesign, and more!

Course Outline

Section 1

Letter Creation

- Setting preferences
- The Control panel
- Text frames
- Basic text attributes
- Basic keyboard shortcuts

Large Type Letter

More text attributes

More Text Styling

- Baseline shift
- Small caps
- The Line tool
- Making proper fractions

Magazine Ad

- Setting up a document bleed
- Placing images
- Combining text & images
- White type on a black background

Advanced Word Processing/Formatting

- Paragraph spacing
- Tabs

Section 2

Kerning/Tracking

- Optical vs. metric kerning
- Kerning vs. tracking
- Manual kerning

2-Page Magazine Ad

- Facing pages
- Color swatches
- Defining colors

Sporktown Brochure

- Placing text, photos, & illustrations
- Gradient swatches
- Drop shadows
- Alignment
- Text wrap

Section 3

Professional Typesetting Techniques

- Bulleted lists
- Hanging bullets
- Hyphenation
- Discretionary hyphens
- Special break characters

Drawing Bézier Curves

- The Pen tool
- Segments, anchor points, & curves

Multiple Column Ad with Text Wrap

- Multiple text columns
- Drop caps
- The baseline grid
- Text wrap

Magazine Cover

- Placing transparent art
- Defining & using color swatches
- Type on a path

Section 4

Style Sheets in a Magazine Article

- Paragraph styles
- Character styles
- Nested styles

Tables

- Placing Excel tables (with their formatting)
- Table headers
- Formatting tables (fills, strokes, etc.)
- Reordering table cells

Anchored Frames

- Anchoring frames so they reflow with text
- Positioning anchored objects

Section 5

Leaders Magazine: Master Pages & 1st Article

- Master pages
- Spanning columns
- Step & repeat
- Paragraph & character styles

Leaders Magazine—Libraries & More

Libraries

Leaders Magazine: Searches & Spell Check

- Spell checking
- Find/change

Section 6

The Lawyer Joke Book: Setup

- Master pages
- Automatic page numbering
- Automatic text flow
- Running heads

The Lawyer Joke Book: Styling the Text

- Paragraph rules
- The baseline grid
- Find/change with paragraph formatting

Creating a Table of Contents

- Defining & building a table of contents
- Formatting & updating a table of contents

Books: Creating

- Using multiple files to create a book
- Synchronizing files

Books: Auto Page Numbering

Auto page numbering across files

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