COURSE SYLLABUS

Intro to Public Speaking

Conquer your fear of public speaking and become a master communicator with this public speaking workshop. Learn the skills you'll need to communicate better and start practicing them in the classroom with this class.

> Group classes (NYC) and onsite training are available for this course. For more information, email corporate@nobledesktop.com or visit: https://www.careercenters.com/courses/public-speaking-class-nyc



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Course Outline

Part 1

- Reading and assessing your audience
- Understanding perception styles
- Identifying the perception styles of an audience
- How to explain anything to anyone

  Brain-based learning: Learning how the two hemispheres of the brain work

Part 2

- The Mortal Sins of Public Speaking
  - What they are
  - How to avoid them
- Using your voice effectively

  Adding variety to vocal patterns
- Using the tools that you have at hand
- Structuring your presentation
- Preparing and using resources such as handouts/notes
- Presentation Skills - PowerPoint Modle
  - PowerPoint Hot Productivity Tips
  - PowerPoint Presenter Tools
  - Using Excel within PowerPoint

Part 3

- Presentation Skills - Live Practice
- Get personalized coaching